



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

November 4, 2008

RQ-2

Melvyn I. Monzack, Treasurer  
Biden for President, Inc.  
P.O. Box 438  
Wilmington, DE 19899

Response Due Date:  
December 8, 2008

Identification Number: C00431916

Reference: Amended October Monthly Report (9/1/08 – 9/31/08), received 10/20/08

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 3 items:

1. The beginning cash balance of this report does not equal the ending balance of your Amended September Monthly Report, received 10/16/08. Please correct this discrepancy and amend all subsequent reports(s) that may be affected by the correction. (2 U.S.C. § 434 (b))
2. Your report discloses \$5,105.63 from Cobraserve National Service Center and Premier Global Services in Offsets to Operating Expenditures on Line 20(a), Column A, of the Detailed Summary Page. However, your report does not include a memo text detailing the nature of these offsets. Please be advised that if there is not a corresponding expenditure for this entry, it may constitute an excessive or prohibited contribution. Please amend your report to provide an explanation for this entry and provide a corresponding expenditure for Cobraserve National Service Center (11 CFR § 104.3(a)(4)(v)).
3. Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense," "media," "salary," "polling," "travel," "party fees," "phone banks," "travel expenses," "travel expense reimbursement," and "catering costs." Examples of election day and voter registration activity

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